



NEPAL OPEN UNIVERSITY

Faculty of Management and Law



INFORMATION MANUAL 2075

MESSAGE FROM THE VICE CHANCELLOR



It gives me immense pleasure to welcome you to Nepal Open University (NOU), the premier institution of higher/tertiary education through open and distance-learning mode. We, at NOU, are in the very initial stage of scaffolding necessary infrastructures to gear up its speed. NOU's prime objective is to equip its learners with knowledge, skills and competencies connected to employability through flexible, learner-centered and technology enhanced/mediated way.

Following the basic principles of open and distance education, NOU will strive to reach the "unreached" in terms of pace, place and time and will ensure quality and significant education by its rigorous processes of curricular activities, student support system, innovative and hardworking team of expert professors/staffs. In order to maintain the "aura" of the physical presence and the personal "rapport" between the learner and the instructor, blended mode will be followed in the formative years of the University. NOU will make every effort to make its education "as good as" or even "better than" those of conventional systems of higher education institutions.

Studying at NOU will be a better opportunity and an alternative to the existing education system for virtually every aspiring but working individuals located at any nook and corner of the world. NOU expects your true spirit of support for making education programme successful with active, creative and honest participation in learning activities, on supplementary side university will manage learning support in full scale as promised. We will try our best to provide quality education in an affordable cost. I would unhesitatingly entertain the comments and suggestions from academics, employers and people to the programs we are running now and also the programs to be run in future. I believe in collaborative and committed endeavor in work with positive mindset and creative ideas to get success.

Thank You!

Prof. Lekhnath Sharma, PhD
Vice Chancellor

MESSAGE FROM THE REGISTRAR



Welcome to Nepal Open University – the first national public Open University! Nepal Open University, being committed to its fundamental goals – reaching the unreached and serving the unserved by integrating pedagogy and technology for massification, diversification, democratization, inclusion, social justice and digitization of education – aims at bringing in what the conventional universities have excluded so far.

Students, who are unable to make up their classroom presence regularly because of time, place, professional, economic and other constraints, can achieve the academic degrees, using NOU programs. In the context of marketization and commodification of education, the establishment of the NOU, an attempt for decommodification of education, will make education easily accessible to education aspirants and prepare globally qualified human resources. The University education will certainly enrich the national educational repertoire as it links up with the international academic trends and practices. NOU will contribute nation by integrating it with global knowledge economy.

NOU, instead of transmission model and emphasis on memorizing facts, provides students 21st century's skills with new ways to develop their problem solving, critical thinking and communication skills with collaborative learning.

The educational scenario round the globe is constantly changing, and has been welcoming new sorts of practices and programs. Considering such developments, the University has developed its courses, curricula and the teaching-learning materials. With the committed and qualified faculties, along with the top-notch technical minds and skills, the University has started its programs. The online and distance education will certainly reach to the students of the nooks and crannies, and facilitate them to realize the global issues, and widen their understanding. The University, to meet the designed goals and objectives, strictly follows its educational calendar so that the educational programs run timely.

Once again, I extend my hearty welcome to every prospective student to Nepal Open University!

Kamal Dhakal
Registrar

MESSAGE FROM THE DEAN



Nepal, despite its rich resource endowment, is an impoverished country. In order to overcome the situation, we need to put on concerted efforts to transform the nation state into a vibrant, growing and a prosperous nation. For this we have to build and develop our human capital capable of taking initiatives, shouldering responsibilities and putting on serious efforts in an innovative and creative manner.

However, despite efforts of almost half a century though with some visible results, the access to higher education is still limited, estimated at less than 20 percent participation of the age group. In order to address this challenge and improve access to even those who cannot afford to go to classrooms, Nepal Open University has been established. Our mission is to impart quality education to build knowledge, skills and abilities befitting the requirements of the nation and the market and going even beyond to meet the needs of the global market both for Nepalese and other aspirants.

To achieve our mission, we are launching various programmes viz. three-year Bachelor of Business Science (BBS), Master of Business Management (MBA), MS in Development Management and Governance (MSDMG) and three-year Bachelor of Law (LLB) Programme. We are planning to launch course and research-based PhD and four-year Bachelor of Business Administration (BBA), Master of Business Science (MBS), Master of Law (LLM) and Master of Philosophy (MPhil) from February session. We believe that we could fulfil the aspirations of those who are willing to pursue higher education through open and distance mode. We welcome you all to join this university to get quality education through open and distance mode. We impart requisite knowledge, support career development and equip with practical and allied skills to enable to contribute in the nation building process.

Prof. Shilu Manandhar Bajracharya, PhD
Dean, Faculty of Management and Law



THE UNIVERSITY

Nepal Open University (NOU) is a public university established by the Government under the Nepal Open University Act, 2073. This is the first Open University of its type in Nepal with equal in legal and academic status to other universities. It is different from conventional universities only in its modes of teaching, learning and assessing activities with flexibility for students in time, place and pace.

Education is the harbinger of human development, prosperity, and growth. Humans have attained unfathomable heights in terms of knowledge and the pace of transformation has quickened as never before particularly after the ICT revolution of the late last century. This has led to the belief that humans have achieved almost everything that has not even been imagined before. Despite our improved knowledge and ability, contrastingly problems and challenges appear to be increasing geometrically. On the one hand, there has been unprecedented growth of resources, technology, and knowledge and on the other, problems have manifested in terms of persistence of poverty and deprivation, and growing unhappiness, stress and struggles. Hence, there is a need to improve the 'educating' process to transform the human

beings into capable, sensitive and worthy human resources by taking advantage of the technology and other resources. Besides, there is almost an exodus of students abroad from Nepal in the pursuit of higher education, among others due to limited access to higher education estimated at 17 percent of the age group.

In the perspective, NOU is dedicated to create requisite human capital in the country. The university is committed to inculcate knowledge, skills and positive attitude in the students befitting the needs of today and tomorrow in order to make them change agents by transforming into knowledgeable, skilled, responsible and mindful human resources who are ever willing to demonstrate, perform, and lead the process to attain ultimate progress, happiness and prosperity. NOU is devoted to generating knowledge and sensitive towards the needs of the students thus ultimately bringing harmony and quality for betterment.

Regional Study Centers and Support Centers are the main service providers to the students in their own communities and workplaces. The Regional Centers will be set up in seven provinces and Support Centers will be mobile and need- based within the jurisdiction of Regional Centers. The Study Centers and Support Centers are connected to the Central IT System so that students can get access to learning resources and get opportunity to participate in educational activities in all Centers. Students can be connected to the system using their personal devices with internet connectivity.



VISION

Develop Nepal Open University into a leading higher education institution in the country providing higher education and training to people through open and distance mode in an affordable fee structure.



MISSION

By employing the innovative and effective modern technology, NOU will increase the access of education to all sectors, levels and classes of people in imparting education and training according to the market needs and will prepare them qualified and competent human resource with the spirit of co-existence and full of patriotism and consciousness and with the ability to use those qualities and competencies in work of social development inspiring with positive thinking and acting.



OBJECTIVES

As its major objectives, NOU has committed itself to:

- provide opportunities of and access to academic, professional and research-based inclusive higher education in terms of place, time and pace of learning to those who are denied / deprived of accessing conventional higher education institutions for various reasons through conventional mode of learning;
- produce citizens with knowledge, skills, competencies in different disciplines/subjects to contribute to sustainable development having the spirit of co-existence using modern information technology in education through student-centered and problem based research oriented teaching learning opportunities in education and training;
- establish e-library, e-resources, museums/archives and laboratories for teaching, learning and research;
- impart quality, relevant and significant education by building an environment of collaboration and cooperation with national and international organizations;
- support the nation in ensuring life-long learning opportunities to all respecting the fundamental rights of people in getting education for their successful life;
- establish and ensure an environment for authentic learning of knowledge and competencies in collaboration with national and international organizations and industries to the graduates through functional and real-life experiences; and,
- develop and apply flexible entry requirements according to the principles of open education to mass people for higher education and training.



ACADEMIC PROGRAMS

Faculty of Management and Law, NOU, offers or plan to offer the following programs:

MANAGEMENT

FoML offers the following programmes under management discipline.

Bachelors of Business Science (BBS)

BBS is a three years programme targeted to prepare basic officer level human resources for the government, private and non-government sectors. They shall be equipped with appropriate knowledge on management, finance, accounting and marketing besides the requisite foundational courses. The curricular structure includes three components, 18 credits of foundational courses, 60 credits of core courses and two electives of 12 credits.

BBS course Structure	Credit hrs
1. English	6
2. Mathematics and Statistics	6
3. Economics	6
4. Principles of Management	6
5. Accountancy and Taxation	6
6. Computer Fundamentals and Information System	6
7. Organizational Behaviour and Human Resource Management	6
8. Marketing	6
9. Financial Management	6
10. Cost and Management Accounting	6
11. Production and Operations Management	6
12. Entrepreneurship	3
13. Business Law	3
14. Business Environment and Strategic Management	6
15. Electives	12
Elective Courses (Any two)	
1. Cooperative Management	6
2. Agri-Business and Rural Marketing	6
3. Tourism and Hospitality Management	6
4. Banking and Finance	6
5. Project Management	6
6. Retail Management	6

As additional one-year course is designed, for BBS(Hons) programme that includes research, advanced courses in professional areas and research project. For pursuing Master level studies, BBS (Hons) will be basic requirement.

BBS Hons Course (30 credit including research and project work)

Research Methods	3
Project work	3
Socio- economic perspective and development	6

Three courses of 6 credits from the following

1. Bank and Financial Institution operations
2. Treasury Management
3. Capital and stock market operations
4. Commodity and derivative market
5. Lending operations and Risk management
6. Insurance product development, Pricing and Risk analysis
7. Insurance policy selling and agency operations
8. Promotion planning and salesforce management
9. Selling and Distribution
10. Travel, Tourism and holiday planning
11. Tourism Product development
12. Financial Reporting and disclosure
13. Planning and accounting for taxation
14. Micro finance for Entrepreneurship Development
15. Networking for global business
16. Financial and management auditing
17. Transport management
18. Services management

Minimum Requirements:

Completion of higher secondary school or equivalent level.



Bachelor of Business Administration (BBA)

The BBA program is a broad-based professional program which gives equal emphasis on various disciplines in the field of business. Students will be equipped with the essential knowledge, skills, positive attitudes and ethics necessary to succeed in today's competitive marketplace. The rigorous core curriculum provides a solid foundation, rooted in business fundamentals-including marketing, finance, entrepreneurship, accounting, and human resources. Beyond the core, students will be able to tailor their education to meet their goals and interests through a wide variety of concentration options and skill-building application courses. The BBA program begins with a set of required foundation and core course and then offers more specialized concentration and elective courses.

In BBA the foundation and allied courses include 39 credit hours of coursework. The core course includes 60 credit hours. In addition, students must complete 15 credit hours of concentration courses, two elective courses, 3 credit hours of internship and 3 credit hours of summer project work. Concentration courses are offered in five areas, banking and finance, insurance, marketing, small business management, and production and operations management. Individual subjects are normally of 3 credits which run through one semester.

COURSE STRUCTURE

Compulsory Courses (13 courses of 3 credits)	Credit hrs
1. English	3
2. Communication for Management	3
3. Mathematics I	3
4. Mathematics II	3
5. Business Statistics	3
6. Data Analysis	3
7. Introduction to Microeconomics	3
8. Introduction to Macroeconomics	3
9. Introduction to Psychology	3
10. Introduction to Sociology	3
11. Environmental Studies	3
12. Computer Application to Business	3
13. Legal and Regulatory Environment	3

Core Courses (20 courses of 3 credits)	Credit hrs
1. Principles of Management	3
2. Financial Accounting I	3
3. Financial Accounting II	3
4. Corporate Finance	3
5. Organisational Behaviour	3
6. Fundamentals of Marketing	3
7. Cost and Management Accounting	3
8. Financial Management	3
9. Human Resource Management	3
10. Introduction to International Business	3
11. Fundamentals of Operations Management	3
12. Entrepreneurship and Business Plan	3
13. Business Research Methods	3
14. Fundamentals of E-Business	3
15. Fundamentals of Management Information System	3
16. Business Environment in Nepal	3
17. Business Strategy	3
18. Business, Society and Ethics	3
19. Internship	3
20. Summer Project	3

Concentration Courses (5 courses of 3 credits)

Banking and Finance

1. Financial Institutions and Markets
2. Working Capital Management
3. Investment Analysis
4. Commercial Bank Operation
5. Financial Derivatives
6. Banking Law and Regulations
7. Treasury Management
8. Capital and Stock market operations



Production and Operations Management

1. Productivity Management
2. Manufacturing operations and Management
3. Supply Chain Management
4. Service Operations and Management
5. Quality Management
6. Creativity and Innovation
7. Project Management

Entrepreneurship and Micro Finance

1. Management of Micro Enterprises
2. Micro Finance
3. Cooperative Management
4. Micro Insurance
5. Industrial Relations for SMEs
6. Business Plan for SMEs
7. Social Entrepreneurship
8. Rural Marketing

Marketing Management

1. Consumer Behaviour
2. Marketing Communications
3. Fundamentals of Selling
4. Services Marketing
5. Retail Management
6. Distribution Management
7. Market Research
8. Public Relations and Media Management
9. Export marketing

Insurance

1. Life Insurance
2. General Insurance
3. Risk Analysis and Pricing Insurance Products
4. Managing insurance funds and investment
5. Selling insurance products
6. Insurance product development
7. Legal framework for insurance

Elective Courses (any two)

1. Cooperative Management
2. Agri-Business
3. Tourism and Hospitality Management
4. Project Management
5. Transport Management
6. Management of Non-Profit Organisations
7. Management of Educational Institutions
8. Management of Health Services

Minimum Requirements:

Completion of higher secondary school or equivalent level with second division or equivalent.

Admission Procedure:

Selection for admission will be based on +2 score, score in admission test and interview. Students desiring to get admission must appear in the University admission test. Students securing above cut off mark will be called for the interviews. The eligibility for admission list will be prepared based on the combined score of +2 level, admission test scores and interview scores. NOU reserves the right to define the cut off mark.

The entrance test will consist of four segments as defined below:

1. Verbal and communications ability (test of English language) --- Objective Type
2. Quantitative analysis including simple mathematics, algebra, statistics --- Objective Type
3. General knowledge based on business and economics and general aspects including IQ --- Objective Type
4. Writing skills --- Writing an essay on a contemporary issues --- Subjective Type

FOML, NOU plans to initiate the program since February, 2019.

Master of Business Administration (MBA)

With 60 Credits load of curriculum, MBA is a two years / four semesters program. The course is divided into two parts: one-year (two semesters) PGD program that will be awarded with the completion of 30 credits including specified PGD courses. 12 Credits of PGD courses will be offered during the second semester. All students completing at least 30 credits including 12 credits of PGD courses shall be awarded PG Diploma for example PGD in Insurance. After the completion of the 60 Credits, MBA degree shall be awarded. This is a professional course based on theoretical knowledge, skills and their applications. NOU plans to offer all PGD courses except Transport Management, Tourism and Hospitality Management and Service Management in the session 2018/19.

COURSE STRUCTURE (60 CREDITS)

(Compulsory courses 48 credit. Credits of each course will be 3 unless mentioned.)

1. Statistics for Management
2. International Business
3. Managerial Communications
4. Economics for Business
5. Marketing
6. Financial Management
7. Operations Management
8. Strategic Human Resource Management
9. Business Environment and Strategic Management
10. Accounting for Decision Making
11. Business and Corporate Social Responsibility (2 credits)
12. Organizational Behavior
13. Legal Environment for Business
14. Corporate Taxation and Tax Planning (2 credits)
15. Research Methods (2 credits)
16. Leadership, Governance and Corporate Sustainability
17. Dissertation (3 credits in PG course)



PG COURSES 12 CREDITS

Finance

1. Strategic Financial Management (compulsory)
2. Capital and Stock Market Operations and Strategies
3. Investment Planning and Portfolio Management
4. Financial Planning for Business
5. Commodity Market Operations and Strategies
6. Managing Working Capital

Marketing

1. Strategic Marketing (compulsory)
2. Building Brand and Market
3. Salesforce Planning and Management
4. Promotion Strategies
5. Global Marketing
6. Consumer Behavior Analysis

Banking

1. Banking Management and Operations
2. Lending Operations, Project Analysis and Controlling
3. Treasury and Liquidity Management
4. Risk Analysis for Banking Operations
5. Product Development for Resource Mobilization

Insurance

1. Insurance, Theory and Practice (compulsory)
2. Insurance Operations and Management
3. Life Insurance, Operations and Management
4. General Insurance, Operations and Management
5. Risk Analysis for Insurance and Pricing Insurance Products
6. Developing Insurance Products
7. Reinsurance, Strategies and Practices
8. Insurance Regulations and Supervision

Entrepreneurship and Micro-finance

1. Small Business Management and Entrepreneurship
2. New Venture Creation and Development
3. Innovation and New Product Development
4. Social Entrepreneurship
5. Entrepreneurial Finance
6. Micro Enterprises
6. Entrepreneurial Marketing
7. Business Plan

Tourism and Hospitality Management

1. Strategic Marketing (compulsory)
2. Managing and Marketing Tourism Services
3. Hotels, Restaurants and Travel Trade Operations
4. Developing Customer Profiles and Designing Services
5. e-marketing for Tourism
6. Tourism Product Development

Transport management

1. Transport Economics (compulsory)
2. Pricing Transport Services and Fare Management
3. Fleet Management
4. Transport Planning and Operations
5. Repair, Maintenance and Replacement

Services management

1. Managing Service Operations (compulsory)
2. Service Marketing
3. Quality Assurance in Service Operations
4. Human Resource Planning and Service Delivery
5. e-Service delivery



Minimum Requirements:

Completed evidence of at least three years Bachelor Program with second division or equivalent from recognized universities or at higher level degrees.

Admission Procedure:

Selection for admission will be based on Bachelor level score, score in admission test and interview scores. Students desiring to get admission must appear in the University admission test. Students securing above cut off mark will be called for the interviews. The eligibility for admission list will be prepared based on the combined score of Bachelor Level Scores, admission test scores and interview scores. NOU reserves the right to define the cut off mark.

The entrance test will consist of four segments as defined below:

1. Verbal and communications ability (test of English language) --- Objective Type
2. Quantitative analysis including simple mathematics, algebra, statistics --- Objective Type
3. General knowledge on business and economics and general aspects including IQ --- Objective Type
4. Writing skills - Writing an essay on a contemporary issues --- Subjective Type.



Master of Science in Development Management and Governance (MSDMG)

MSDMG is a two year, four semester program. This is a professional course aimed at developing competent development managers and administrators required for national development. All students completing at least 30 credits including 12 PGD courses will be awarded PG Diploma based on the completion of approved courses. After the completion of the 60 Credits, MSDMG degree shall be awarded. The course is a blend of theoretical, applied, skill oriented and research-based courses. The course is designed to meet the requirements of the government of all levels and for those wishing to pursue career in development management and administration.

COURSE STRUCTURE (MSDMG) 60 CREDITS

CORE COURSE:

1. Development Philosophy and Theories
2. Environmental Management and Sustainable Development
3. Economic Growth, Development and Equity
4. Organisation and Management
5. Public Personnel Management
6. Public Service Delivery
7. Sociology and Cultural Anthropology for Human Development
8. Public Policy Formulation and Analysis
9. Accountability and Ethics in Public Offices
10. Foreign Aid Management
11. Democracy and Inclusive Governance
12. Research Methods
13. Legal Environment and Regulatory framework
14. Statistical Methods
15. Development Planning and Implementation
16. Fiscal Management and Budgeting
17. Project Management

ELECTIVES (ANY TWO COURSES)

1. Globalisation, emerging economies and development
2. E-governance & IT
3. Participatory Planning
4. Public-Private Partnership
5. Management of Resource Conflict
6. Public Leadership
7. International Law for Human rights and Human Development
8. Federalism and Resource allocation
9. New Public Management



The **Dissertation**, containing 3 credits, will span all the two semesters. In the third semester, each student will be required to choose a topic for dissertation, get trained in writing skills in English and research methodology; write a research proposal and defend it before a Committee. In the fourth semester, the student will study relevant literature, write the survey chapter, the theoretical/methodology chapter and research design for collection of data. At the end of the semester, the student will collect, collate and analyze data, and complete a 50-60-page dissertation.

Minimum Requirements:

Completed evidence of Bachelor Program with second division or equivalent from recognized universities.

Admission Procedure:

Selection for admission will be based on Bachelor level score and score in admission test. Students desiring to get admission must appear in the University admission test. The eligibility for admission list will be prepared based on the combined score of Bachelor Level Scores and admission test scores. NOU reserves the right to define the cut off mark.

The entrance test will consist of four segments as defined below:

1. Verbal and communications ability (test of English language) --- Objective Type
2. Quantitative analysis including simple mathematics, statistics and logic ---Objective Type
3. General knowledge on economics, development management, politics and general aspects including IQ and decision making skills ---Objective Type
4. Writing skills- Writing an essay on a contemporary issues --- Subjective Type

Master of Business Science (MBS)

MBS is a general course targeted to prepare medium category human resources including professionals and academicians. It is a two year semester based program. The course includes 60 credits of teaching and learning that covers 12 credits of foundation courses, 36 credits of core courses and 12 credits of specialization courses. Thesis is optional and may be written as one of the specialization courses. The minimum requirement is pass in the three year Bachelor level programs or equivalent.

COURSE STRUCTURE (MBS)

Foundation: (4*3)

1. Statistics for Decision making
2. Economics for Management
3. Business Communication
4. Managerial Information System

Core Courses (12*3)

1. Financial Management Strategies
2. Organizational Behaviour
3. HRM Strategies
4. Financial Accounting, Reporting and Financial Control
5. Management Accounting and Accounting for Decision making
6. Marketing Strategies
7. Business Environment
8. Strategic Management
9. Innovation and Entrepreneurship
10. Production and Services Operations
11. International Business
12. Research Methodology

Specialization Courses (4*3)

a. Accounting

1. Accounting Theory
2. Strategic Cost Management
3. Budgeting and Forecasting
4. Taxation and Tax Planning
5. Accounting for Not for Profit Organisations
6. Advanced Auditing
7. Thesis

b. Finance

1. Financial Institution and Markets
2. Investment Management
3. International Finance
4. Working Capital Management
5. Security analysis and Portfolio Management
6. Derivatives, Options and Futures
7. Micro and Rural Financing
8. Risk Analysis and Management
9. Thesis

c. Marketing

1. Service Marketing
2. Consumer Behaviour
3. Marketing Research
4. International Marketing
5. Advertisement
6. Brand Management
7. Agriculture Marketing
8. Industrial Marketing
9. Thesis



d. Human Resource Management

1. Human Resource Planning and Development
2. Strategic HRM
3. Compensation Management
4. Performance Management
5. International HRM
6. Industrial Relations
7. Thesis
- e. General Management
1. Organization Theory
2. Organizational Development & Change
3. Leadership
4. Corporate Governance
5. Emerging Trends in Management
6. Productivity Management
7. Quality Management
8. Thesis



M.Phil.

The purpose of M.Phil. is to prepare advanced level human resources capable of guiding academic programs and initiating research activities. This will include 30 credits of rigorous teaching learning activities including thesis. The program includes two advanced level research methodology courses of 3 credit each, two courses on data analysis of 3 credit each, one course on econometrics, one advanced course on the proposed research area, one seminar course on the proposed research area, and 9 credit thesis work.

Minimum Requirements:

Completed evidence of Master degree with second division or equivalent from recognized universities.

Admission Procedure:

Selection for admission will be based on Master level score, score in admission test and interview scores. Students desiring to get admission must appear in the University admission test. Students securing above cut off mark will be called for the interviews. The eligibility for admission list will be prepared based on the combined score of Bachelor Level Scores, admission test scores and interview scores. NOU reserves the right to define the cut off mark.

The entrance test will consist of four segments as defined below:

1. Verbal and communications ability (test of English language) --- Objective Type
2. Quantitative analysis including mathematics, statistics and logic --- Objective Type
3. General knowledge on management, economics, and general aspects including IQ and decision making skills --- Objective Type
4. Knowledge on research methodology --- Objective Type
5. Writing skills Writing an essay on a contemporary issue and designing research.

NOU proposes to start M.Phil. programme from 2019.

Ph.D.

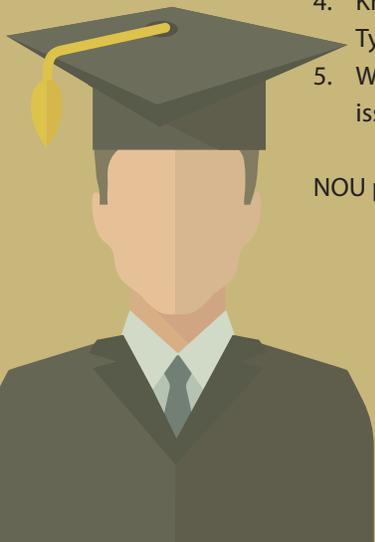
Ph.D. at NOU is a course based research programme demanding rigour, serious academic and research work and dedication. Students having M.Phil. degrees from recognized universities will be eligible for admission or those with Master's degree will have to undergo course work of 21 credits that includes two advanced level research methodology courses of 3 credit each, two courses on data analysis of 3 credit each, one course on econometrics, one advanced course on the proposed research area, and one seminar course on the proposed research area. During the period a final research proposal also have to be prepared. The minimum period of the study will be three year for course based researcher and two year for M.phil. completed researcher.

Selection for admission will be based on Master level score, score in admission test and interview scores. Students desiring to get admission must appear in the University admission test. Students securing above cut off mark will be called for the interviews. The eligibility for admission list will be prepared based on the combined score of Master Level Scores, admission test scores, interview scores and the research proposal. NOU reserves the right to define the cut off mark or entry benchmarks.

The entrance test will consist of four segments as defined below:

1. Verbal and communications ability (test of English language) --- Objective Type
2. Quantitative analysis including mathematics, statistics and logic --- Objective Type
3. General knowledge on management, economics, and general aspects including IQ and decision-making skills---Objective Type
4. Knowledge on research methodology --- Objective Type
5. Proposed research proposal.

NOU will announce the date of admission later.



LAW

FoML offers the following programmes under law discipline.

LL.B.

Bachelor of Law (LL.B.) is a three year annual programme targeted to prepare professional lawyers, legal human resources to meet the requirements of the government, public sector, private sector and other agencies and legal analysts and researchers. It consists of 90 credits including 72 credit hours of compulsory courses and 18 credit hours of optional courses.

Minimum Requirement

Completion of Bachelor's degree in any discipline or equivalent degree recognized by the University.

Admission Procedure:

Selection for admission will be based on Bachelor level score and score in admission test. The eligibility for admission list will be prepared based on the combined score of Bachelor level and admission test. The entrance test will consist of three segments as defined below:

1. Verbal and communication ability (test of english language) --- Objective Type
2. General knowledge on Law particularly in the Constitution of Nepal, Jurisprudence and Nepalese legal system --- Objective Type
3. General knowledge and IQ --- Objective Type
4. Creative writings --- Subjective Type

Other programmes

Other programmes being offered under Law discipline include LL.M., a two year semester based programme, BAM LL.B., a five year programme with management or humanities orientation, and Diploma in General Law, one year specialized programme.

NOU will announce the curricular structure and the date of admission later.



Course Structure of Bachelor Degree of Laws (LL.B.)

First Year

Course Title	Nature of course	Credits
Jurisprudence	Compulsory	6
Procedural Law	Compulsory	6
Constitutional Law	Compulsory	6
Law of Contract	Compulsory	6
Nepalese Legal System	Compulsory	3
Optional subjects (any two)		
Media Law	Optional	3
Taxation Law	Optional	3
International Trade Law	Optional	3

Second Year

Course Title	Nature of course	Credits
Criminal Law	Compulsory	6
Public International Law	Compulsory	6
Property Law	Compulsory	6
Legal Research Methodology	Compulsory	6
Moot Court	Compulsory & Practical	3
Optional subjects (any two)		
Labour Law	Optional	3
Environmental Law	Optional	3
Law of Insurance	Optional	3

Third Year

Course Title	Nature of course	Credits
Company Law	Compulsory	3
Interpretation of Statutes	Compulsory	3
Internship/Project Works	Compulsory	3
Law of Evidence	Compulsory	3
Professional Ethics & Lawyering Skills	Compulsory	3
Law of Banking	Compulsory	3
Optional subjects (any two)		
Intellectual Property Law	Optional	3
Cyber Law	Optional	3
Law of the Sea	Optional	3



ASSESSMENT AND GRADING SYSTEM

There will be internal and external examination in each subject. 40:60 weightage is given for the internal and external evaluation. Internal assessment is administered by the university faculty/course tutor and external examination is administered and controlled by the university. Students will have to appear for the End Term Examination for external examination. NOU adopts Relative Grade Point system. In each course a student shall be evaluated on a four-point scale by giving letter grades as well as CGPA grading as following:

Grading Scale

A	4.0	90% or above
	3.9	87-89%
	3.8	84-86.9%
A-	3.7	80-83.9%
	3.6	78-77.9%
	3.5	76-77.9%
	3.4	73-75.9%
B+	3.3	70-72.9%
	3.2	67-69.9%
	3.1	64-66.6%
B	3.0	60-63.9%
	2.9	57-59.9%
	2.8	54-56.9%
	2.7	50-53.9%
B-	2.6	47-49.9%
	2.5	44-46.9%
	2.4	40-43.9%
C	2.4	40-43.9%

Specialisation:

For specialisation courses to be offered there has to be a minimum of 10 students.

Note: For Bachelor Pass Level in individual subject may be 'C' and B- for master level and the aggregate pass mark however shall be B- for Bachelor and B for Master.



TUITION FEE AND SCHOLARSHIP

The tuition and other fees for different programs are as follows. Ten percent full tuition waiver will be provided to poor and deserving students.

Program	Duration/System	Entry requirement	Admission requirement	Admission Fee Rs	Library Fee Rs	Tuition Fee Rs	Tuition fee per year/ semester
MBA	2 year/ Semester	Bachelor from any discipline with 2nd division	Entrance test and Interview	2,000	1,500	4,000 per Credit	60,000/ semester
MSDMG	2 year /Semester	Bachelor from any discipline	Entrance test	2,000	1,500	4,000 per Credit	60,000/ semester
BBS	3 year/ Annual	Higher secondary education from all disciplines	No Entrance	2,000	1,500	15,000 per Year	15,000/ year
LLB	3 year/ Annual	Bachelor pass from any discipline	Entrance test	2,000	1,500	2,000 per Credit	60,000/ year
BBA	4 year/ Semester	Higher secondary education with 2nd division or equivalent	Entrance test	2,000	1,500	2,500 per Credit	37,500/ semester

TASK FORCES

Two task forces have been organized to design the curricular structure, teaching learning pedagogy, and overall approaches with the Dean chairing the committee. The task force guides and advises the Dean's office.

Management Task Force

Prof. Prem Raj Pant PhD
 Prof. Pushkar Bajracharya PhD
 Prof. Kundan D. Koirala PhD
 Prof. Madhav Raj Koirala PhD
 Prof. Rajan Bahadur Paudel PhD
 Jeetendra Dangol PhD

Law Task Force

Prof. Rajeet Bhakta Pradhanaga PhD
 Prof. Vidya K. Roy PhD
 Prof. Purna Man Shakya
 Prof. Bal Bahadur Mukhiya PhD
 Hari Sharan Chakhun PhD





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